

Monthly Report Summary



Date: November 8, 2010
To: Holly Wilson, Acting Director of Public Works
Copy: Colleen Thompson, WWTF Superintendent
Michael Schmit, City Administrator
Steve Okins, Finance Director
From: **Rhonda Rae, Program Manager**
Prepared by: Rhonda Rae, Program Manager
Re: **October 2010 Monthly Report Summary**

These notes summarize the activities related to the Wastewater Treatment Plant Relocation and Conveyance System Improvements for the month of October 2010.

Summary of Activities **Program Management**

Prepared October 2010 Monthly Program Report and distributed to City Staff.

Worked with the City to submit Pay Request 13 to the Public Facilities Authority (PFA) for the new 30-year Clean Water Revolving Fund Loan and Wastewater Improvement Fund.

Worked with the City to submit Pay Request 13 to the Public Facilities Authority for American Recovery and Reinvestment Act (ARRA) and Clean Water Revolving Funds.

Continued to work with the Public Facilities Authority (PFA), Minnesota Pollution Control Agency (MPCA), City Staff and Donohue Staff for funding opportunities from Water Resources Development Act (WRDA) and Environmental Protection Agency State and Tribal Assistance Grant (EPA STAG).

Continue to provide information for the City's asset management, maintenance and operational program. Continue to work on gravity collection piping capital costs, and forcemain piping capital costs.

Continue to work with legal counsel and City staff to provide information on the property acquisition.

Coordinated with the City and Graham for the Dedication Ceremony/Open House which was held on October 22, with approximately 300 people in attendance. Produced Dedication Ceremony Program, Program Brochure and Station Tour Informational Booklets to be distributed. Provided staffing for the station tours at the Open House.

File management activities continued.

Construction Related Engineering

Conveyance System

Projects 0813-D3, 0814-D4 and 0816-D6 are substantially complete. The Contractors are currently working on punch list items. Project 0815-D5 was approved for final project acceptance and final payment on September 20, 2010.

Meetings continue between the contractors and property owners regarding the final restoration of properties.

Wastewater Treatment Facility

Continue to coordinate training, receive vendor O&M Manuals and work on the Plant O&M Manual.

Decommissioning of Old Wastewater Treatment Facility

The Notice to Proceed was issued on August 30, 2010. The contractor has mobilized their equipment on site and will start demolition of structures on November 15.

Reviewing shop drawings from contractor.

Submitted change order to MPCA for approval on extending funding.

Program Budget

Wastewater Treatment Facility Relocation Budget Summary October 2010			
<u>REVENUES</u>	Award Amount	Current Expenses	Balance to Draw
Federal			
* American Recovery & Reinvestment Act (ARRA) Grant	\$447,179	\$447,179	\$0
Clean Water Revolving Fund Loan (3.275%)	\$42,001,362	\$42,001,362	\$0
* Clean Water Revolving Fund Loan (2.45%)	\$1,788,716	\$1,558,061	\$230,655
Clean Water Revolving Fund Loan (3.44%)	\$36,238,638	\$22,483,593	\$13,755,045
EPA State and Tribal Assistance Grant (STAG)	\$477,900	\$477,900	\$0
State			
Wastewater Infrastructure Fund Loan	\$7,000,000	\$6,516,936	\$483,064
* Total Maximum Daily Load Grant	\$2,692,935	\$2,692,935	\$0
Local			
City – WTP Reserves	<u>\$500,812</u>	<u>\$95,594</u>	<u>\$405,218</u>
Total Revenues	\$91,147,542	\$76,273,560	\$14,873,982
* Loan 3 Reduction (Revenue Received after Loan 1 Agreement)	<u>\$4,928,830</u>		
Total Project Cost	\$86,218,712		
<u>EXPENDITURES</u>	Budget	Current Expenses	Remaining Budget
Non-Construction			
Planning	\$1,140,000	\$1,138,305	\$1,695
Design	\$4,683,064	\$4,646,570	\$36,494
Land and Legal	\$2,011,288	\$1,265,843	\$745,445
Construction Engineering	\$5,199,356	\$4,197,251	\$1,002,105
Construction Engineering – D6	<u>\$198,895</u>	<u>\$180,136</u>	<u>\$18,759</u>
Total Non-Construction	\$13,232,603	\$11,428,105	\$1,804,498
Construction			
Existing Treatment Facility	\$155,505	\$149,032	\$6,473
Decommission Treatment Facility	\$3,895,329	\$24,841	\$3,870,488
New Treatment Facility	\$50,729,008	\$47,636,956	\$3,092,052
Collector Systems	\$16,169,267	\$15,209,522	\$959,745
Pump Stations 710 & 720	<u>\$2,037,000</u>	<u>\$1,825,104</u>	<u>\$211,896</u>
Total Construction	\$72,986,109	\$64,845,455	\$8,140,654
Total Project Cost	\$86,218,712	\$76,273,560	\$9,945,152

**Donohue
Budget**

Planning Phase

Contract Limit	\$ 915,940
Remaining Balance	\$ 365

Design Phase

Original Contract Limit	\$ 4,359,172
Contract Amendments	<u>285,495</u>
Current Contract Limit	\$ 4,644,667
Invoices to date	<u>4,644,615</u>
Remaining Balance	\$ 52

Construction Phase

Original Contract Limit	\$ 5,398,251
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Program Management/CRS

Total Contract	\$ 5,199,356
Monthly Beginning Balance	\$ 1,002,103
October Invoice	<u>164,715</u>
Remaining Balance	\$ 837,388

Pump Station Program Management/CRS

Total Contract	\$ 198,895
Monthly Beginning Balance	\$ 18,758
October Invoice	<u>5,143</u>
Remaining Balance	\$ 13,615
