

Monthly Report Summary



Date: March 3, 2009
To: Mel Odens, Director of Public Works
Copy: Colleen Thompson, WWTF Superintendent
Holly Wilson
File
From: Rhonda Rae, Program Manager
Prepared by: Rhonda Rae, Program Manager
Re: February 2009 Monthly Report Summary

These notes summarize the activities related to the Wastewater Treatment Plant Relocation and Conveyance System Improvements for the month of February 2009.

Summary of Program Management Activities

Prepared February 2009 Monthly Program Report and distributed to City Staff.

Met with City Staff regarding funding and finance issues. Worked with the City to submit Pay Request 10 to the Public Facilities Authority (PFA) for the Clean Water Revolving Fund Loan and Wastewater Improvement Fund. Pay Request 3 was submitted to PFA for the Total Maximum Daily Load Grant.

Continued to work on Chapter 16 of the Willmar Municipal Code. A Public Hearing was held February 2. Continue to work on Division 2 Connections with city staff.

Continued to work with legal counsel to provide information on the property acquisition. Prepared exhibits in connection with property acquisition and Commissioner Hearings. Commissioner Hearings for the property from the west (new WWTF) going east toward 15th Street SW have been completed. These properties have settled or are in condemnation. Waiting for Commissioners findings. One property has appealed the Fee Simple. The Court of Appeals has not set a trial date.

Updated the FY2010 Funding Request package and requested updated letters of support. David Turch, Don Roecker and Donohue collaborated to prepare and submit the Appropriations Forms to Senator Klobuchar's office.

File management activities continued.

Construction Related Engineering

Conveyance System

Provided construction management on all conveyance projects and observation at the site for Projects 0814-D4 and 0815-D5.

Project 0814-D4 has installed approximately 10,500 linear feet of 54-inch Interceptor pipe; Outfall installation is complete; and approximately 2,500 linear feet of Forcemain has been installed.

On Project 0815-D5, construction activities have been suspended for the winter season. Approximately 5,200 feet of Forcemain pipe has been installed and approximately 1,100 linear feet of Gravity Sewer pipe has been installed.

The contractor for Project 0813-D3 does not plan on installing any pipe in City streets until the spring of 2009. We will meet with property owners before construction starts. The contractor has submitted information on the Guided Boring Machine method of installing pipe under the railroad crossing. The submittal is currently being reviewed.

Wastewater Treatment Facilities

Provided construction management and observation at the site for Project 0812-C.

Concrete work on the project has progressed as follows:

- Approximately 75 percent of the concrete pours for Oxidation Ditch Structure 242 is complete.
- Approximately 90 percent of the concrete pours for Basin Drain Pump Station Structure 268 is complete.
- Approximately 5 percent of the concrete work on Structure 220 Headworks Building is complete.
- Approximately 20 percent of the concrete work on Structure 244 Municipal Oxidation Ditches is complete.

The contractor continues forming and pouring structure and continues to install underslab process piping and site utility piping.

Continued to provide Technical Shop Drawing reviews.

Financial Information

Planning Phase

Year to Date Cost Summary

Contract Limit

\$915,940

Remaining Balance

\$365

Design Phase

Year to Date Cost Summary

Original Contract Limit

\$4,359,172

Contract Amendments

\$198,219

Current Contract Limit

\$4,557,391

Invoices to date

\$4,511,028

Remaining Balance

\$46,363

Construction Phase

Original Contract Limit

\$5,398,251

Monthly Beginning Balance

\$4,777,395

February Invoice

\$127,337

Remaining Balance

\$4,650,058

Project 0813-D3

No work completed.

Project 0814-D4

10,500 linear feet of Interceptor installed along with first 16 manholes.

Outfall installation complete.

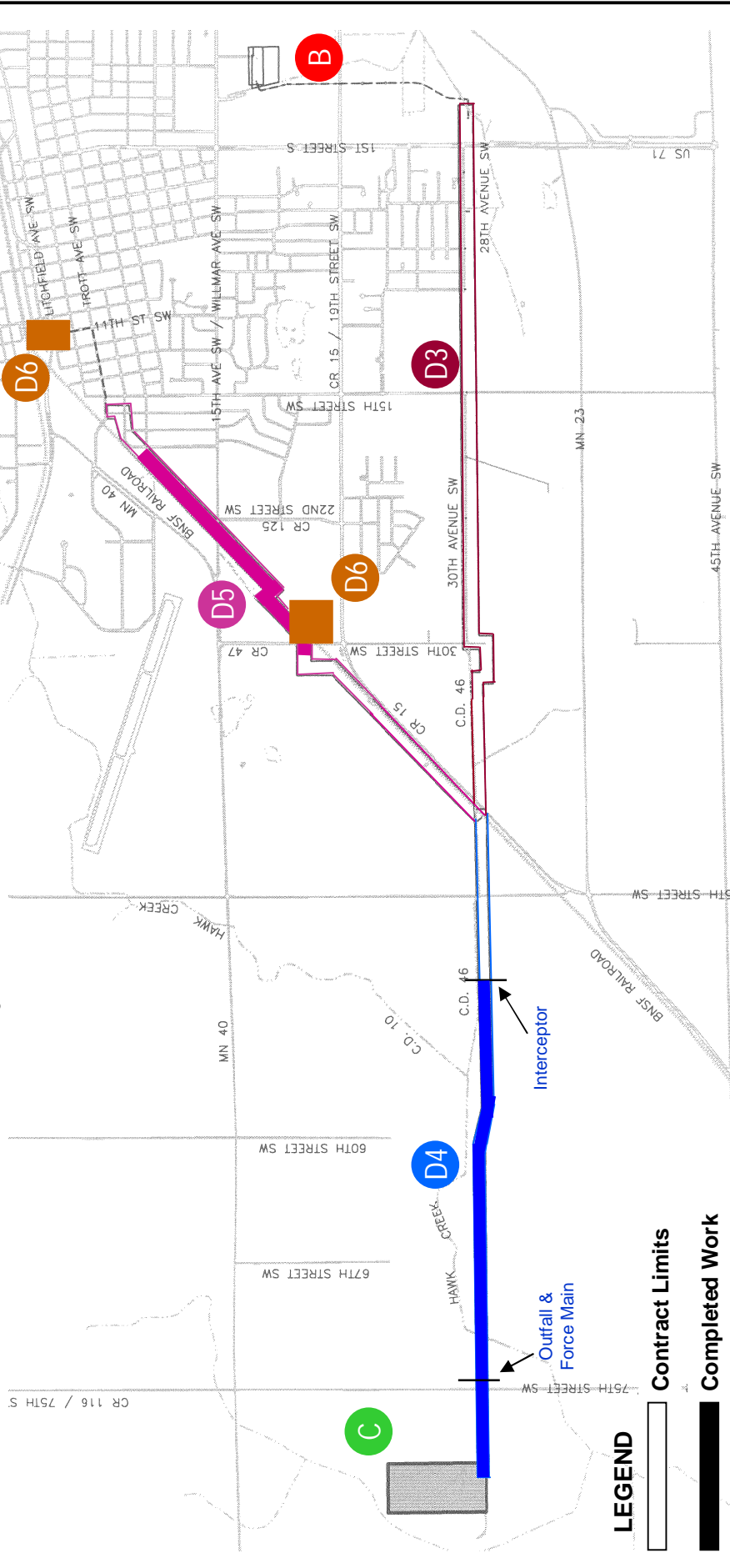
2,500 linear feet of Forcemain installed.

Some restoration work completed on west side of CR116 (finish grading/black dirt spread).

Project 0815-D5

1,100 linear feet of 24" Gravity Sewer installed along with 4 manholes.

5,200 linear feet of 8" Forcemain installed along with 4 manholes (clean-out/air release vaults).



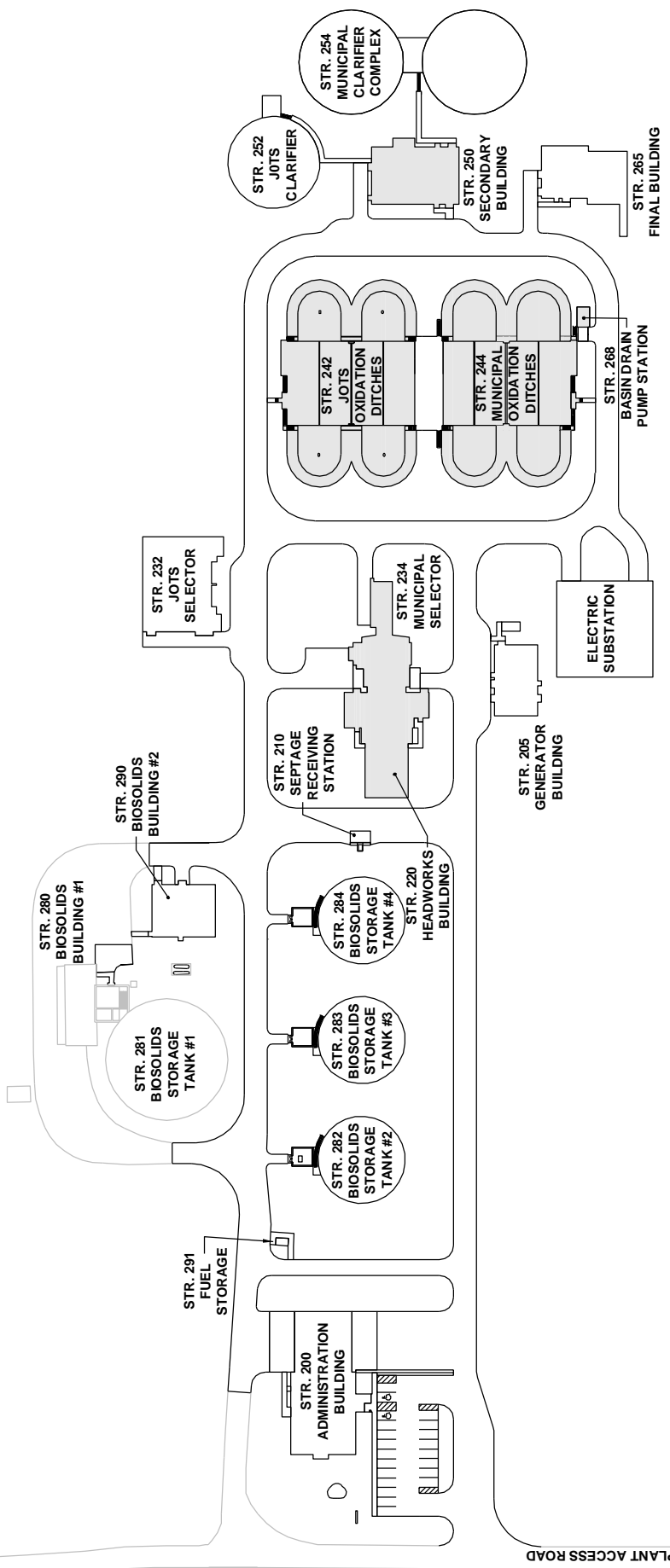
LEGEND

Contract Limits

Completed Work

City of Willmar, Minnesota
 Wastewater Program
 MONTHLY PROGRESSION MAP
 February 2009





CONSTRUCTION LEGEND

- Str. 242 JOTS Oxidation Ditches - Installing rebar and pouring concrete walls.
- Str. 220 Headworks Building - Installing rebar and pouring concrete slab and walls.
- Str. 268 Basin Drain Pump Station - Installing rebar for concrete walls.
Installation of under-slab process piping and site utility piping.
Excavating for 54-inch interceptor piping.
- Str. 244 Municipal Oxidation Ditches - Installing rebar and pouring concrete slab and walls.
- Str. 250 Secondary Building - Installing underground piping.

