

Monthly Report Summary



Date: February 5, 2009
To: Mel Odens, Director of Public Works
Copy: Colleen Thompson, WWTF Superintendent
Holly Wilson
File
From: Rhonda Rae, Program Manager
Prepared by: Rhonda Rae, Program Manager
Re: January 2009 Monthly Report Summary

These notes summarize the activities related to the Wastewater Treatment Plant Relocation and Conveyance System Improvements for the month of December 2008.

Summary of Program Management Activities

Prepared January 2009 Monthly Program Report and distributed to City Staff.

Met with City Staff regarding funding and finance issues. Worked with the City to submit Pay Request 9 to the Public Facilities Authority (PFA) for the Clean Water Revolving Fund Loan and Wastewater Improvement Fund. Pay Request 2 was submitted to PFA for the Total Maximum Daily Load Grant.

Continued to work on Chapter 16 of the Willmar Municipal Code. A Public Hearing is scheduled for February 2.

Continued to work with legal counsel to provide information on the property acquisition. Prepared exhibits in connection with property acquisition and Commissioner Hearings. Commissioner Hearings for the property from the west (new WWTF) going east toward 15th Street SW have been completed. These properties have settled or are in condemnation. The final Commissioner's Hearings are scheduled for February 18. One property has appealed the Fee Simple. The Court of Appeals has not set a trial date.

File management activities continued.

Construction Related Engineering

Conveyance System

Provided construction management on all conveyance projects and observation at the site for Projects 0814-D4 and 0815-D5.

Project 0814-D4 has installed approximately 9,000 linear feet of 54-inch Interceptor pipe; Outfall installation is complete; and approximately 2,500 linear feet of Forcemain has been installed.

On Project 0815-D5, construction activities have been suspended for the winter season. Approximately 5,200 feet of Forcemain pipe has been installed and approximately 1,100 linear feet of Gravity Sewer pipe has been installed.

The contractor for Project 0813-D3 does not plan on installing any pipe in City streets until the spring of 2009. We will meet with property owners before construction starts. The contractor has submitted information on the Guided Boring Machine method of installing pipe under the railroad crossing. The submittal is currently being reviewed.

Wastewater Treatment Facilities

Provided construction management and observation at the site for Project 0812-C.

The contractor continues mass excavation for major structures including the Oxidation Ditches and Headworks Structure. Approximately 70 percent of the concrete pours for Oxidation Ditch Structure 242 has been completed. The contractor continues forming and pouring structure and continues to install underslab process piping and site utility piping.

Continued to provide Technical Shop Drawing reviews.

**Financial
Information**

**Planning Phase
Year to Date Cost Summary**

Contract Limit
\$915,940
Remaining Balance
\$365

**Design Phase
Year to Date Cost Summary**

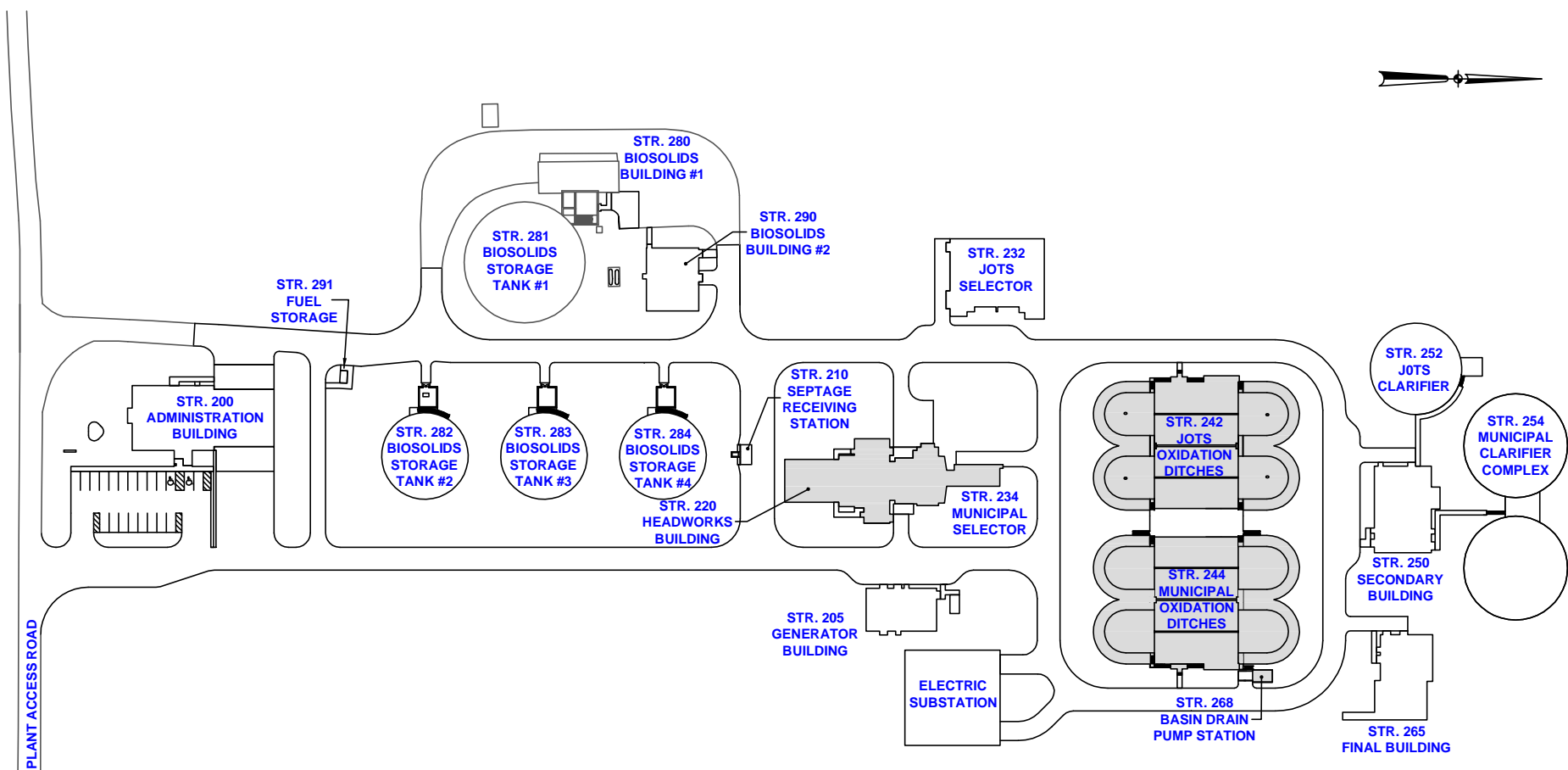
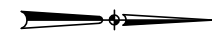
Original Contract Limit
\$4,359,172
Contract Amendments
\$198,219
Current Contract Limit
\$4,557,391

Invoices to date
\$4,511,028
Remaining Balance
\$46,363

Construction Phase

Original Contract Limit
\$5,398,251

Monthly Beginning Balance
\$4,884,748
January Invoice
\$96,484
Remaining Balance
\$4,788,264



CONSTRUCTION LEGEND

- Str. 242 JOTS Oxidation Ditches - Installing rebar and pouring concrete walls
- Str. 220 Headworks Building - Excavation has begun
- Str. 268 Basin Drain Pump Station - Installing rebar for concrete walls
- Installation of under-slab process piping and site utility piping
- Str. 244 Municipal Oxidation Ditches - Under Slab Piping and Ground Thaw