

Monthly Report Summary



Date: May 7, 2008
To: Mel Odens, Director of Public Works
Copy: Colleen Thompson, WWTF Superintendent
Holly Wilson
File
From: **Craig Holmes, Program Manager**
Prepared by: Craig Holmes, Program Manager
Re: **March 2008 Monthly Report Summary**

These notes summarize the activities related to the Wastewater Treatment Plant Relocation and Conveyance System Improvements for the month of April 2008.

Summary of Activities

Design Phase

Permitting activities continued with preparation of County Highway crossing permits, creek/river crossing permits and storm water permits.

Willmar received MPCA's approval of the plans and specifications for the new WWTF and conveyance facilities.

Plans and specifications were made "bid ready" after incorporation of remaining City Staff review comments.

Donohue is working with Staff and the City's financial team to prepare a program financing plan and updated user charge system.

The bid schedule was revised to call for bid advertisement in late May with a July bid opening. Four contracts will be awarded in 2008 totaling about \$67 million. We anticipate an August construction start.

A team of Donohue and City staff has been working on a program to better manage fats, oils, and greases (FOG) in Willmar's sanitary sewer system. The program will include sewer system user education and sewer use ordinance update. FOG accumulation in sanitary sewers can cause blockages and can be costly to remove.

Construction Phase

Project 0715, Phase 2 Southern Interceptor Sewer, was completed and the contract was closed.

Project 0609, Phase 2 Southern Interceptor Sewer, remains open and Donohue has prepared its recommendations for contract close and final payment.

**Financial
Information**

Planning Phase
Year to Date Cost Summary

Remaining Balance
\$338

Design Phase
Year to Date Cost Summary

Original Contract Limit
\$4,359,172

Contract Amendments
\$0

Current Contract Limit
\$4,359,172

Invoices to date
\$4,084,528

Remaining Balance
\$274,644

Remaining Balance

Monthly Beginning Balance
\$463,482

April Invoice
\$188,838

Remaining Balance
\$274,644
