

**Summary  
of  
Mayor's  
Proposed  
2009  
Budget**

# City of Willmar

## Mission Statement

The City of Willmar is committed to providing responsible municipal service in an open, effective and efficient manner to all citizens of the local and area community. The ultimate goal is to preserve and enhance the quality of life for future generations.

## Community Values

Fiscal Responsibility

Excellence in the Delivery of Service

Quality Service

Ethics and Integrity

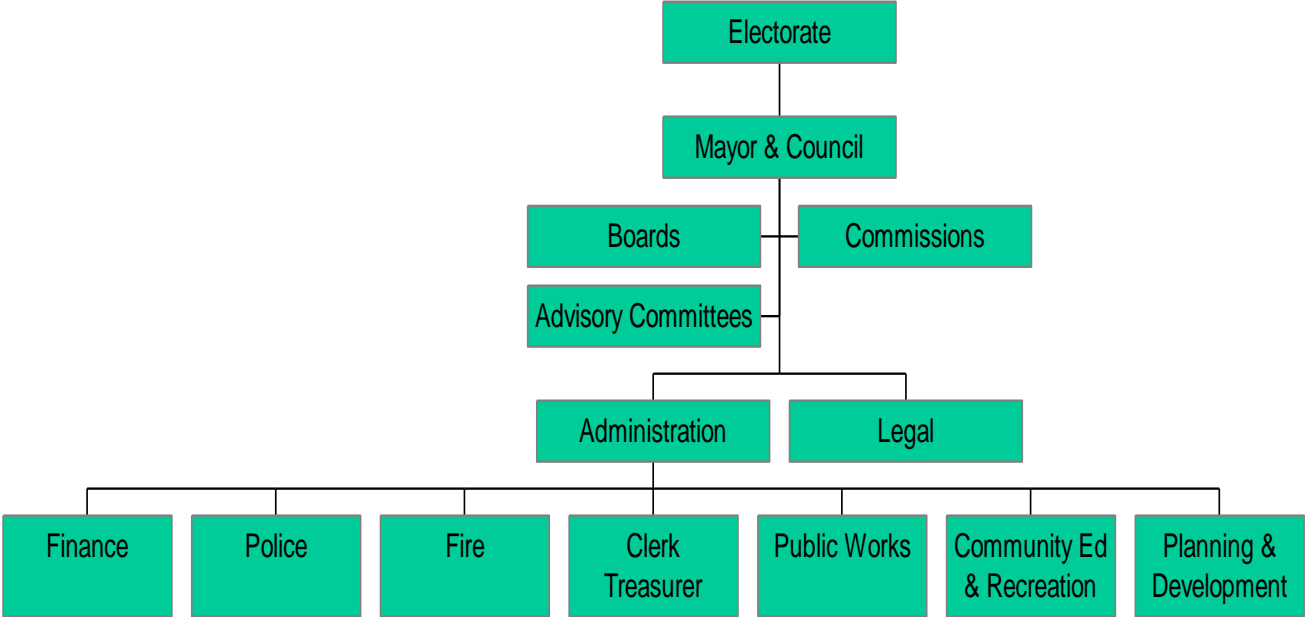
Visionary Leadership and Planning

Open and Honest Communication

Professionalism

Inclusiveness

# City of Willmar Organizational Chart

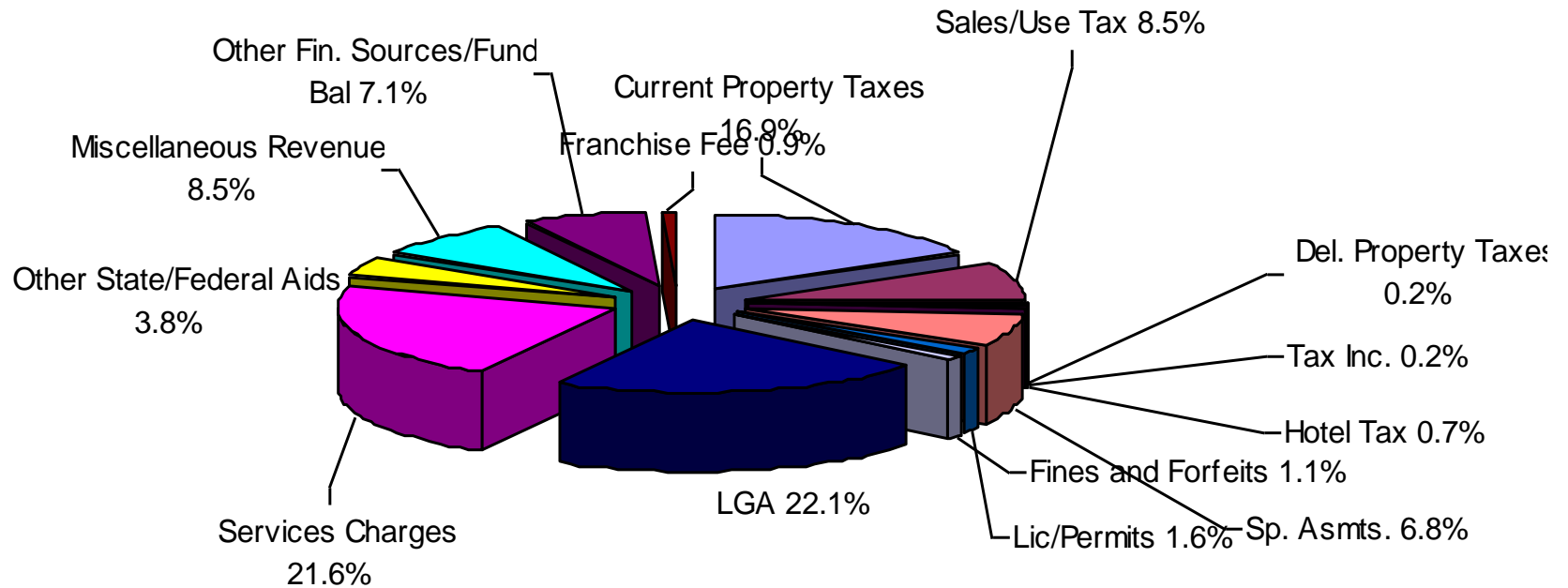


# Total Proposed 2009 Budget

Total Budget \$ 20,842,162

Total General Operating	\$ 13,385,015
Total Capital Improvements	\$ 1,226,700
Total Other Operating/Debt	\$ 6,230,447

# Total Revenues by Account



# Revenues

• 3,525,325	• Current Property Taxes	16.9%
• 1,765,000	• Sales/Use Tax	8.5%
• 50,000	• Delinquent Property Taxes	.2%
• 40,900	• Tax Increment	.2%
• 182,000	• Franchise Fee	.9%
• 145,000	• Hotel/Motel Tax	.7%
• 1,414,585	• Special Assessments	6.8%
• 326,775	• License and Permits	1.6%
• 4,596,086	• Local Government Aid	22.1%
• 793,758	• Other State/Federal Aids	3.8%
• 4,509,592	• Service Charges	21.6%
• 238,000	• Fines and Forfeits	1.1%
• 1,775,980	• Miscellaneous Revenue	8.5%
• 2,270,758	• Other Financing Sources	10.9%
• <u>(791,597)</u>	• <u>Fund Balances</u>	<b>-3.8%</b>
• 20,842,162	• Totals	

# Revenue Classifications

- **Taxes ( \$5,526,225 )**
  - **Current Property Taxes**  
**(\$ 3,525,325)**
  - **Delinquent Property Taxes**
  - **Tax Increment**
  - **Hotel Motel Tax**
  - **Sales/Use Tax**  
**(\$ 1,765,000)**
  - **Excise Tax**
  - **Lodging Tax Other Agencies**
- **Special Asmts. ( \$1,414,585 )**
  - **Special Assessments**
    - **Paving**
    - **Sewer**
    - **Water**
    - **Storm Sewer**
    - **Developers**
    - **Other Governmental Agencies**

# Revenue Classifications

- **Licenses and Permits ( \$326,775 )**
  - **Business Licenses/Permits ( \$42,275 )**
    - Non-Intoxicating Liquor
    - Café-Restaurant
    - Cigarette
    - Coin Operated Machines
    - Excavators Permit
    - Liquor Serving Permits
    - Pawnbrokers
    - Liquor On-Sale Clubs
    - Liquor On-Sale Private(\$28,000)
    - Liquor On-Sale Sunday
    - Liquor On-Sale Wine
    - Carnival Permit
    - Soft Drink
    - Taxi Cab Drivers
    - Theatre
    - Circus Permit
  - **Non-Business Licenses/Permits ( \$284,500)**
    - Building Permits(\$225,000)
    - Dance Permits
    - Dog and Cat
    - Plumbing Permits
    - Sign Permits
    - Zoning/Land Use Fees
    - Developers/TIF Fees
    - Rental Registration Fees
    - Dumpster Permits
    - Exhibition Permit
    - Fireworks Display Permit
    - Parade Permit
    - Service Parking Permit
    - Right-of-way Excavator's
    - Right-of-way Permits

# Revenue Classifications

- **Intergovernmental(\$5,389,844 )**
  - **Federal Government (\$500 )**
    - Federal Grants
    - Federal Reimbursements
    - Gas Tax Refund
  - **County Government ( \$18,500 )**
    - Kandiyohi County Highway
    - County Grants
    - Agreements
  - **School Government ( \$126,000 )**
    - School Liaison Agreement
    - School Reimbursements
  - **Other Governmental Agencies**
    - Miscellaneous Agreements
- **Intergovernmental**
  - **State Government( \$5,244,844 )**
    - Local Government Aid (\$4,596,086)
    - Police Department Aid
    - Equalization Aid
    - P.E.R.A. Aid
    - Shoreland Adm. Grant
    - Airport Aid
    - Gas Tax Refund
    - Fire Department Aid
    - Shared Hwy User Aid
    - Other State Grants/Reimbursement

# Revenue Classifications

- **Service Charges ( \$ 4,509,592 )**
  - **General Government ( \$15,300 )**
    - Election/Filing Fees
    - Sale of Maps
    - Assessment Certificates
    - Photo Copies
    - City Hall Rent
  - **Public Safety ( \$167,100 )**
    - Donations
    - Fire Contracts
    - Background Investigations
    - Photo Copies
    - Personnel Charges
    - Training Reimbursements
    - Fire/Police False Alarms
    - Grant Revenue
  - **Building and Grounds ( \$11,500 )**
    - Sale of Material
    - Donations
    - Restitution
    - Showmobile rent
    - Shelter Reservation
- **Service Charges**
  - **Waste Treatment ( \$3,767,792 )**
    - Utilities
  - **Civic Center ( \$262,600 )**
    - Sale of Material
    - Rental Agreements
    - Tournament Fees
    - Roller Hockey
    - Figure Skating
    - Ice Rental
    - Dry Floor Events
    - Open Skating
    - Adult Hockey League
    - Advertising Sales
    - Vending Machine Commissions
    - Concession Sales
    - Hockey Games
    - Accessories Sales
    - Telephone Commissions
    - Skate Rental/Sharpening

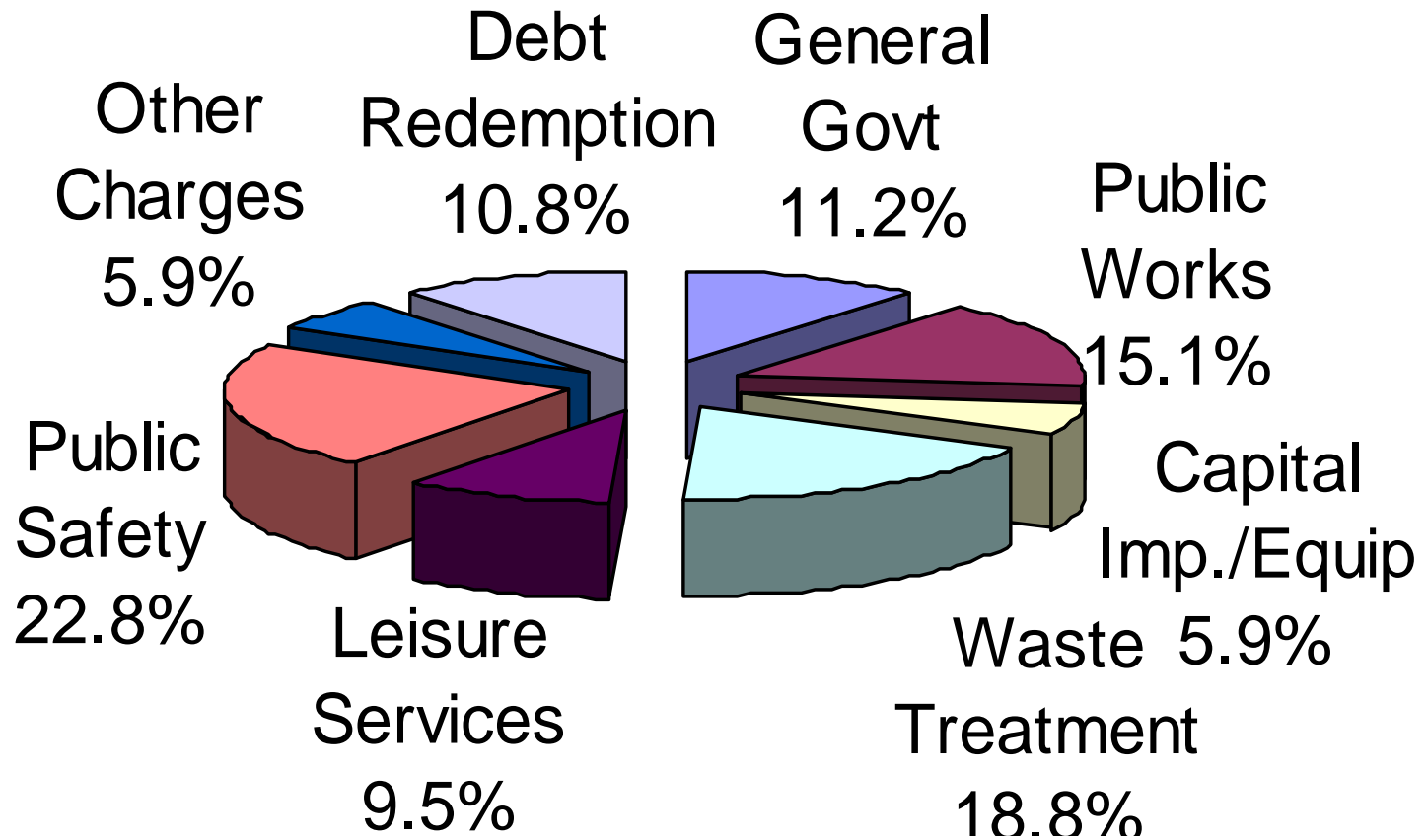
# Revenue Classifications

- **Service Charges**
  - **Leisure Services ( \$188,200 )**
    - **Football Fees**
    - **Basketball Fees**
    - **Softball Fees**
    - **Youth Baseball/Softball Fees**
    - **Hockey Fees**
    - **Broomball Fees**
    - **Volleyball Fees**
    - **Cross Country Skiing**
    - **Exercise Program Fees**
    - **Pop Commissions**
    - **Youth Programs**
    - **Dog Obedience Classes**
    - **Tennis Lessons**
    - **Rifle Range Fees**
    - **Soccer Fees**
    - **Operation Fitness Fees**
- **Service Charges**
  - **Airport ( \$65,000 )**
    - **Rental Income**
    - **Fixed Base Operator**
    - **Fuel Sales**
  - **Senior Citizens ( \$11,000 )**
    - **Donations**
    - **Pop Commissions**
    - **Membership Fees**
    - **Facility Rental**
    - **Program Fees**
  - **Highways and Streets ( \$14,100 )**
    - **Pavement Repair**
    - **Snow Removal**
    - **Weed Cutting**
    - **Labor**
    - **Equipment Rental**
    - **Plans and Specifications**
    - **Aerial Topography**
    - **Sale of Material**

# Revenue Classifications

- **Other Sources (\$ 2,270,758 )**
  - MUC Intergovernmental Transf.
    - \$ 1,753,818
  - Rice Intergovernmental Transfer
  - Projects Administrative Transfer
  - CVB Administrative Transfer
  - Waste Treatment Adm. Transfer
- **Fines and Forfeits ( \$238,000 )**
  - Other Fines and Forfeits
  - Court Fines
  - Traffic Violations
  - Impounding Fees
  - Storage Fees
  - Towing Fees
  - Administration Fees
  - Parking Violations
- **Miscellaneous (\$ 1,775,980 )**
  - Miscellaneous
  - Interest Earnings
  - Interest Income
  - Sales of Fixed Assets
  - Sale of Material
  - Contributions/Donations
  - City Auditorium
  - Capital Gains
  - Other Rents
  - Refunds and Reimbursements
  - Telephone Reimbursements
  - Insurance Reimbursements
  - Insurance Pass Through

# Total Expenditures by Account



# Expenditures

• \$2,337,582	• <u>General Government</u>	11.22%
• \$4,749,798	• <u>Public Safety</u>	22.79%
• \$3,138,190	• <u>Public Works</u>	15.06%
• \$1,988,589	• <u>Leisure Services</u>	9.54%
• \$1,226,700	• <u>Capital Improvement/Equipment</u>	5.89%
• \$3,921,003	• <u>Waste Treatment</u>	18.81%
• \$1,223,850	• <u>Other Charges</u>	5.86%
• <u>\$2,256,450</u>	• <u>Debt Redemption</u>	10.83%
• \$20,842,162	• Totals	

# Historical Expenditure Trends

<b><u>General Government</u></b>	<b><u>2008</u></b>	<b><u>2009</u></b>
– City Administrator	\$218,106	\$227,673
– Mayor & Council	\$184,520	\$190,450
– Planning & Dev.	\$432,008	\$447,686
– City Clerk/Treas.	\$195,794	\$203,620
– Assessing	\$293,340	\$298,249
– Finance	\$355,891	\$367,193
– Legal	\$177,023	\$183,833
– City Hall	\$ 97,514	\$ 99,934
– Data Processing	\$220,044	\$213,040
– Elections	\$ 56,672	\$ 22,479
– Cultural Diversity`	\$ 80,217	\$ 83,425

# Total Expenditures by Account

<b><u>Public Safety</u></b>	<b>2008</b>	<b>2009</b>
– Police Protection	\$3,778,822	\$4,000,351
– Fire Protection	\$ 751,686	\$ 749,447

# Total Expenditures by Account

<b>Public Works</b>	<b>2008</b>	<b>2009</b>
– Airport	\$ 160,897	\$ 196,300
– Engineering	\$ 497,816	\$ 556,747
– Public Works	\$2,188,765	\$2,385,143

# Total Expenditures by Account

<b>• <u>Leisure Services</u></b>	<b><u>2008</u></b>	<b><u>2009</u></b>
– Auditorium	\$107,259	\$113,910
– Leisure Services	\$381,671	\$408,660
– Civic Center	\$491,707	\$567,735
– Senior Citizens	\$ 69,350	\$118,653
– Library	\$425,773	\$451,187
– Aquatic Center	\$144,586	\$167,650
– W.R.A.C.-8	\$147,933	\$160,794

# Total Expenditures by Account

<b><u>Non-Operating</u></b>	<b>2008</b>	<b>2009</b>
– Capital Improvements	\$ 934,212	\$1,226,700
– Waste Treatment	\$4,204,258	\$3,921,003
– Non-Departmental	\$ 877,750	\$ 943,150
– Sales/Use Tax	\$1,600,000	\$ -0-
– Convention & Visitors	\$ 205,440	\$ 246,700
– Transit System	\$ 9,000	\$ 9,000
– Office Services	\$ 26,800	\$ 25,000
– Tax Increment Bonds	\$ 25,813	\$ 40,900
– Special Assessment Bonds	\$3,334,185	\$2,215,550

# Capital Outlay Program

- **City Hall**

- 51-Carpet Relacement \$ 10,000
- 51-Ceiling Tile \$ 4,000
- 53-Dehumidifier \$ 1,500
- 53-Vehicle \$ 24,310

- **Data Processing**

- 52-Computer Equip. \$ 76,275

- **Police Protection**

- 52-Digital Camera (4) \$ 6,000
- 52-On Board Video(2) \$ 9,000
- 53-Patrol Cars (3) \$ 82,629
- 53-Detective Car \$ 27,543
- 53-K-9 Unit \$ 34,560

- **Planning**

- 52-800 MHZ Radio \$ 2,000

- **Fire Protection**

- 51-Building Impr. \$ 33,027
- 52-Furn. & Equip \$ 14,829

- **Engineering**

- 52-Survey Equip. \$ 18,000
- 52-Color Plotter \$ 5,000
- 53-Survey Van \$ 34,560
- 53-Pickup \$ 31,689

- **Public Works**

- 53-Street Sweeper \$ 170,000
- 53-Dynapar Roller \$ 96,000
- 53-1 Tons (2) \$ 64,000
- 53-Sand Pro \$ 27,000
- 52-Small Equip. \$ 31,300
- 54-Quiet Zones \$ 179,478

# Capital Outlay Program

- **Airport**
  - 52-Snow Blower \$ 5,000
- **Auditorium**
  - 51-Door Replacement \$ 8,000
- **Leisure Services**
  - 54-Tennis Courts \$ 56,000
  - 51-Concession Stand \$ 20,000
  - 51-Storage Area \$ 3,000
- **Aquatic**
  - 52-Pool Vacuum \$ 2,500
- **Senior Center**
  - 51-Dishwasher \$ 16,500
  - 54-Community Gard. \$ 5,000
  - 52-Furniture \$ 10,000
- **Park Development**
  - 52-Equip. Upgrade \$ 30,000
  - 54-Park Dev(Hedin). \$ 12,000
  - 54-Shelter Repair \$ 10,000
    - Hilltop
  - 54-Fence \$ 15,000
  - 54-Rice Wading \$ 7,000
  - 54-Fence-Rice \$ 6,000
  - 54-Fence Guard-Oran \$ 1,500
- **Civic Center/Blue Line Center**
  - 51-Roof Facing \$ 20,000
  - 51-Boiler \$ 10,000
  - 52-Table & Chairs \$ 2,000
  - 52-Scrubbing Mach. \$ 4,500

# Non-Departmental

<b>• <u>Item</u></b>	<b><u>2008</u></b>	<b><u>2009</u></b>
<b>• Retired Employees Ins.</b>	<b>\$100,000</b>	<b>\$ 100,000</b>
<b>• Liability Insurance</b>	<b>\$ 40,000</b>	<b>\$ 30,000</b>
<b>• Labor Neg./Relations</b>	<b>\$ 10,000</b>	<b>\$ 20,000</b>
<b>• Lobby</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>
<b>• Re-employment Insurance</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>• Downtown ( Main-street )</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>• Insurance Deductible</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>• Internship Program</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>• Other Services</b>	<b>\$ 10,000</b>	<b>\$ 25,000</b>
<b>• Refunds &amp; Reimbursements</b>	<b>\$175,000</b>	<b>\$ 175,000</b>
<b>• Civil Defense Sirens</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>• Safety Program</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>• State Mandate Drug Testing</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>

# Non-Departmental

<b>Item</b>	<b>2008</b>	<b>2009</b>
• <b>Meals on Wheels</b>	<b>\$ 18,500</b>	<b>\$ 20,000</b>
• <b>Insurance Pass Through</b>	<b>\$180,000</b>	<b>\$ 200,000</b>
• <b>Employer's Ins. Contrib.</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>
• <b>Foundations</b>	<b>\$ -0-</b>	<b>\$ 10,000</b>
• <b>Civic Promotions</b>	<b>\$ 91,000</b>	<b>\$ 123,150</b>
– <b>Humane Society</b>	<b>\$10,000</b>	<b>Willmar Fest \$25,000</b>
– <b>Leadership</b>	<b>\$ 1,000</b>	<b>News/Mktg \$17,000</b>
– <b>Baseball Bst.</b>	<b>\$30,000</b>	<b>Arts &amp; Hum. \$ 150</b>
– <b>Downtown Bea.</b>	<b>\$15,000</b>	<b>X-mas Deco. \$ 15,000</b>
– <b>Child Guide Prog.</b>	<b>\$10,000</b>	

# Tax Levy Comparison

- Year 2008 \$ 3,383,646
- Year 2009 \$ 3,525,325
  
- Increase        \$ 141,679

# Tax Levy & Rate History

- 2000      \$2,395,465    26.094
- 2001      \$2,562,285    26.991
- 2002      \$1,926,809    26.355
- 2003      \$1,848,317    24.584
- 2004      \$2,069,429    26.050
- 2005      \$2,255,677    25.600
- 2006      \$2,335,677    24.102
- 2007      \$2,806,995    25.623
- 2008      \$3,383,646    26.138
- 2009      \$3,525,325

# 2007 Comparative Property Tax Data Similar Size Communities

<u>City</u>	<u>2007</u>	<u>Taxable</u>	<u>County</u>	<u>City</u>	<u>School</u>	<u>Special</u>	<u>Total</u>
		<u>Tax Cap.</u>			<u>Tax Rates</u>		
• Albert Lea	18,184	9,953,919	57.33	41.09	23.92	1.59	123.92
• Austin	23,702	10,527,219	41.39	30.71	20.04	1.84	93.98
• Brainerd	13,947	8,241,087	33.15	42.34	21.90	1.33	98.72
• Fairbault	22,733	13,613,925	27.56	30.03	27.33	3.73	88.64
• Fergus Falls	13,949	8,185,951	37.63	42.41	15.39	1.25	96.69
• Hibbing	16,283	6,825,606	57.65	72.21	2.84	1.70	134.39
• Hutchinson	13,977	9,569,232	62.94	56.09	15.03	2.84	136.89
• Marshall	13,031	8,096,525	47.43	46.39	34.22	0.45	128.49
• New Ulm	13,610	7,548,347	46.94	64.66	19.03	1.37	132.00
• Northfied	19,413	14,129,862	27.12	35.63	31.34	3.10	97.18
• Owatonna	24,725	19,311,110	47.97	40.57	19.19	0.62	108.35
• <b>Willmar</b>	<b>18,948</b>	<b>10,999,089</b>	<b>60.41</b>	<b>25.52</b>	<b>22.66</b>	<b>2.64</b>	<b>111.23</b>
• Winona	27,324	17,934,316	43.32	30.44	16.01	1.87	91.64

• **Red indicates rates lower than Willmar's**